

# THE ADVISOR

FEBRUARY 2011 EDITION

## Annual Disclosures



**IMPORTANT!** The following “annual” disclosures are due by.....



**Thursday, February 17, 2011.**

If any new association begins after February 17th, a disclosure is due within 30 days of the date of the association.

### Members on a Board of Directors

AS 24.60.030(f)

Q: Are you an elected or appointed officer or board member of an organization?

A: If yes, you must file a disclosure in 2011, even if you filed a disclosure in 2010.

### State Benefit and Loan Programs

AS 24.60.050(c)(d)

Q: Did you file a disclosure in 2010?

A: If yes, and you are still a participant in the program, you must file a disclosure in 2011.

Q: Have you recently participated in a benefit or loan program administered through the State?

A: If yes, call the Ethics office to determine if you need to disclose. You may or may not as it depends on award criteria.

### Representation Before a State Agency

AS 24.60.100

Q: Are you on contract/agreement to represent a client before a state agency, board or commission?

A: If yes, you must file a disclosure in 2011, even if you filed a disclosure in 2010.

### Interests in State Contracts and Leases (including certain family members)

AS 24.60.040

Q: Did you have a state contract or lease that required disclosure in 2010?

A: If yes, and you still have the state contract or lease, you must file a disclosure in 2011.

Q: Have you or any immediate family members signed a contract or lease with the state with an annual value of \$5,000 or more?

A: If yes, call the Ethics office to determine if you must disclose participation.

### Close Economic Associations

AS 24.60.070

Q: Do you have a financial relationship with a person covered by the Legislative Ethics Code? (i.e. legislators, legislative employees if one supervises the other, public officials who must file a Financial Disclosure with APOC, and registered lobbyists.)

A: If yes, you must file a disclosure in 2011, even if you filed a disclosure in 2010. Examples: share housing expenses in Juneau, or business partners, or a paid consultant on a legislator's campaign. The dollar amount of the financial relationship, does **NOT** need to be disclosed; only the fact that a close economic association exists. □

## FILING Disclosures Electronically

**F**iling disclosures online is more accurate and efficient than a handwritten submission. Plus, it's *easier* because you don't have to write in your phone number or address, etc.; it generates automatically for you when you log on. Not only are there drop down boxes to choose from, you can submit the form directly to the Ethics office while receiving a copy for yourself.

Just go to the Ethics website at <http://ethics.legis.state.ak.us> and click on disclosures. ☺

POET ACCOUNT REPORT IS DUE TO APOC ON TUESDAY, FEBRUARY 15, 2011.

Other APOC filing dates can be found at: <http://doa.alaska.gov/apoc/pdf/APOCCalendar2011.pdf>

QUESTIONS??? CALL JOYCE at 269-0150 or LINDA at 269-8179