

# THE ADVISOR

## COMMITTEE MEMBERS

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REP CHARISSE MILLETT

HERMAN G WALKER, JR

### STAFF:

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ADMINISTRATOR  
269-0150

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ADMINISTRATIVE ASSISTANT  
269-8179

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## A MESSAGE FROM:

*Reggie Drummond, Ethics Administrator*

I would like to take this opportunity to re-introduce myself and thank you for the "warm welcome" and "farewell to Joyce" social last week. I enjoyed meeting those of you who were able to attend, and I look forward to meeting more of you between now and the next Legislative Session.

I also want to give you some background on my qualifications as the Ethics Administrator and invite you to utilize the committee's commitment to helping you be the most ethical legislators and legislative employees possible.

During the last six years of my 26-year career in the military, I was assigned as an Assistant Inspector General with the U.S. Army. I provided services to Fort Richardson, Fort Wainwright and satellite coverage for Fort Greely. As Assistant IG, I investigated allegations of ethics and leadership violations and was charged with teaching and training, including media awareness classes. I was also responsible for ensuring compliance with local policies, public laws, Department of Defense regulations, HIPPA, and Department of Army directives. I have completed an ethics leadership-training program and the Reid Technique of Interviewing.

I look forward to continuing my public service with the State of Alaska as the new Legislative Ethics Committee Administrator, not to mention working with everyone, so please do not hesitate to call me anytime if you have questions. I'm here to help.

*Reggie Drummond*

**[Because power corrupts] Society's demands for moral authority and character increase as the importance of the position increases. — John Adams, (1735-1826)**

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## REMINDER: INTERIM DISCLOSURES

The requirement to file a disclosure applies to legislators, legislative staff, support staff, and other employees of the Legislative Branch.

The following “Gift” disclosures are due within 60 days of receipt of the gift; starting on the first day the gift was received.

- **Gift of Travel/Hospitality for Legislative Matters**  
AS 24.60.080(c)(4)

**Q: Have you taken a trip for legislative matters that was paid for with other than legislative funds? (This includes trips paid for by other branches of state government, the federal government, NCSL, CSG, etc.)** If yes, and the gift was valued at \$250 or more, then you must disclose within 60 days starting from the first day of travel.

- **Gift of Travel/Hospitality-Family Member (Because of Legislative Connection)** AS 24.60.080(i)

**Q: Did an immediate family member receive a gift worth \$250 or more because of your legislative connection?** If yes, then you would need to disclose the gift. A good example would be when a family member accompanied you on a legislative trip and some or all of the costs of the trip were paid for by the organization or non-profit.

The following disclosures are due within 30 days of the association, starting on the first day the association began. (Note: Previous associations disclosed earlier this year do not need to be disclosed again.)

- **Gifts Not Connected to Legislative Status**  
AS 24.60.080(c)(6)

**Q: Have you received a gift worth more \$250 or more in a calendar year from the same person/entity other than an immediate family member?** If yes, then you must file a disclosure.

- **Members on a Board of Directors** AS 24.60.030(f)

**Q: Have you recently been elected or appointed as an officer or board member of an organization?** If yes, then you must file a disclosure.

- **Participation in Certain State Benefit and Loan Programs** AS 24.60.050(c)(d)

**Q: Have you recently participated in a benefit or loan program administered through the State?** If yes, call the Ethics office to determine if you need to disclose. You may or may not as it depends on award criteria.

- **Interests in State Contracts and Leases (including certain family members)** AS 24.60.040

**Q: Have you or any immediate family members signed a contract or lease with the state with an annual value of \$5,000 or more?** If yes, call the Ethics office to determine if you must disclose participation.

- **Close Economic Associations** AS 24.60.070

**Q: Do you have a financial relationship with a person covered by the Legislative Ethics Code? (i.e. legislators, legislative employees if one supervises the other, public officials who must file a Financial Disclosure with APOC, and registered lobbyists.)** If yes, then you must file a disclosure. *Examples:* If you are business partners, or if you are a paid consultant on a legislator’s campaign. The dollar amount of the financial relationship does NOT need to be disclosed; only the fact that a close economic association exists.

Click [“HERE”](#) for the  
Ethics Disclosure web page

<i>Disclosure Statistics:</i>	January 1 – June 30 2014	January 1–June 30 2013
Total number of disclosures filed by legislators	136	131
Total number of disclosures filed by legislative staff	154	199

## Titles Use by Legislators

Calls have been received regarding the use of the title Senator or Representative when conducting business other than official legislative business. The committee has determined that the title belongs to a legislator and therefore may be used on campaign or other personal correspondence as long as there is no 'quid pro quo' exchange/relationship.

Permitted example: Signing your annual campaign or personal holiday cards with Senator/Representative.

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Timely Leave Slips

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A legislative employee should note that in the event a complaint is filed alleging participation in campaign or non-legislative activities on government time, the burden of proof would be on the employee to show a pre-approved work schedule or show leave time had been requested for the time in question.

It is imperative leave slips be completed and submitted on a timely basis to prevent the appearance of impropriety and a possible violation of the Legislative Ethics Act.

Leave slips must be submitted within 24 hours after return to duty.

**If you need to complete late leave slip requests,  
contact Skiff Lobaugh in Personnel at 465-6629.**